



**THE UNITED REPUBLIC OF TANZANIA**  
**MINISTRY OF WATER**  
**MASWA WATER SUPPLY AND SANITATION**  
**AUTHORITY**

Telegrams "MAJI Tel No: 028-2750237/2750375  
S.L.P 185, Maswa  
Fax: 028-27502337, email: [mdmauwasa@maji.go.tz](mailto:mdmauwasa@maji.go.tz)



# **Local Purchase Order for Procurement of Goods**

SUPPLY OF BULDING MATERIAL FOR CONSTRUCTION OF WATER  
EXTENSION LINES FOR MASWA WSSA.

**MASWA-WSSA/SMYU/2020/2021/G/11**

**BETWEEN**

**MASWA WATER SUPPLY AND SANITATION AUTHORITY  
(MASWA-WSSA)  
(THE PURCHASER)**

**AND**

**JOSEPH PETER BUJENJA  
(THE SUPPLIER)**

**Fy-2021-2022**

To: **JOSEPH PETER BUJENJA**  
**P.O.BOX 68 MASWA-SIMIYU**

Your quotation dated **10 November 2021** is accepted and you are required to supply the goods as detailed on the attached Schedule of Requirements and Prices against the terms and conditions contained in this Local Purchase Order (LPO). This order is placed subject to the attached Special Conditions of Contract (SCC) and General Conditions of Contract (GCC) for LPO, except where modified by the terms stated below.

**TERMS AND CONDITIONS OF THIS LOCAL PURCHASE ORDER:**

**1. Documents:** The following documents shall be deemed to form and be read and construed as an integral part to this Contract (LPO) and shall be taken as complementary and mutually explanatory of one another but in the event of ambiguities, inconsistency or discrepancies within the Contract, the documents shall take precedence/prevail in the order set out below:

- (a) Local Purchase Order (LPO);
- (b) Quotation Submission Form;
- (c) General Conditions of Contract for LPO;
- (d) Special Conditions of Contract for LPO;
- (e) Schedule of requirements and Prices; and
- (f) The procuring entity's notification of award

**1. Contract Sum:** The Contract Sum shall be **Tanzanian Shillings Seven Million Six Hundred Seventy Six Thousand Eighty Hundred Forty Four Only** (Tshs.7,676,844.00) VAT INCLUSIVE as enumerated in the Schedule of Requirements and Prices which is attached herewith to this Contract (LPO).

**2. Commencement of the LPO:** This LPO shall commence immediately after signing by the Parties.

**3. Delivery Period:** The goods are to be use after the date of signing this LPO.

**4. Delivery point:** The goods shall be delivered at the MASWA-WSSA

**5. Currency for Payments:** Payment for Goods and Services supplied shall be made in Tanzanian Shillings.

**6. Payment to Supplier:**

- (a) Payments shall be made within five (5) days upon completion of satisfactory performance of the contract; and
- (b) The following documentation must be supplied for payments to be made:
  - (i) An original and two copies of an Invoice;
  - (ii) A delivery note evidencing dispatch of the goods;
  - (iii) Acceptance certificate/inspection report signed by a responsible person or committee for certifying satisfactory completion of the order]; and
  - (iv) Electronic Fiscal Device (EFD) receipt.

#### **7. Payment Modality:**

- (a) **Advance Payment:** 0% of the Contract Price shall be paid within thirty (30) days of signing of the Contract against a simple receipt and a bank guarantee for the equivalent amount and in the form provided in the Tendering Documents or another form acceptable to the Purchaser.
- (b) **On Delivery:** 0% of the Contract Price shall be paid on receipt of the Goods and upon submission of the documents specified in GCC 9.
- (c) **On Acceptance:** 100% percent of the Contract Price shall be paid to the Supplier within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the Purchaser.

#### **8. Warranty:** The warranty or guarantee period shall be twelve (12) months as indicated in the attached Schedule of Requirements and Prices:

- (a) The Supplier shall provide the warranty as stipulated in the invitation for quotations for goods to be supplied;
- (b) Where any faults are detected within the warranty period in the supplied or installed goods, the Supplier shall be bound to rectify the faults or replace the goods as the case may be within **seven (7)** days; and
- (c) Where the Supplier fails to rectify the faults or defects, the Purchaser may proceed to take such remedial action as may be necessary at the Supplier's risk and expenses.

#### **9. Contact Person:**

Any notices, enquiries and documentation shall be addressed to:

**Managing Director**

Maswa Water Supply and Sanitation Authority (MASWA-WSSA),

P. O. Box 185,

Maswa -Simiyu



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**JOSEPH PETER BUJENJA**  
**P.O.BOX 68**  
**MWANZA.**

**Date: 16<sup>th</sup> November, 2021**

**RE: QUOTATION NO. MASWA-WSSA/SMYU/2020/2021/G/10 FOR SUPPLY OF BUILDING MATERIAL FOR CONSTRUCTION OF WATER EXTENSION LINES FOR MASWA WSSA.**

**SUB: LETTER OF ACCEPTANCE.**

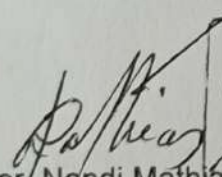
Please refer to your quotation dated 10 November 2021 for supply of Building Material for construction of water extension lines for Maswa WSSA.

This is to notify that the Authority has accepted your bid for supply of Building Material for construction of water extension lines for Maswa WSSA. Quotation number **MASWA-WSSA/SIMIYU /2020/2021/G/10** Amounting to Tanzania shillings seven million six hundred seventy-six thousand eight hundred fort four only.

The Contract is being prepared and you are required to sign with the Managing Director of MASWA-WSSA on 17 November 2021.

Kindly acknowledge receipt of this letter in writing at your earliest convenience or submit on the day of signing the contract.

Yours

  
Engineer Nandi Mathias  
**MASWA-WSSA.**

MANAGING DIRECTOR  
URBAN WATER SUPPLY AND  
SANITATION AUTHORITY  
MASWA

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*All correspondence should be addressed to the office of Managing Director MASWA WSSA.*

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

FOR AND ON BEHALF OF THE PURCHASER:

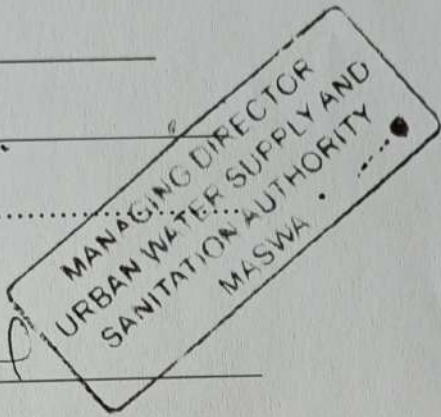
Signature: [Signature]

Name: YANUS / MATHIAS

Title: MD

Date: 17/11/2021

Seal: .....



In the presence of:

Signature: [Signature]

Name: JONAS LIMATH

Title: PROCUREMENT OFFICER

Date: 17/11/2021

FOR AND ON BEHALF OF THE SUPPLIER:

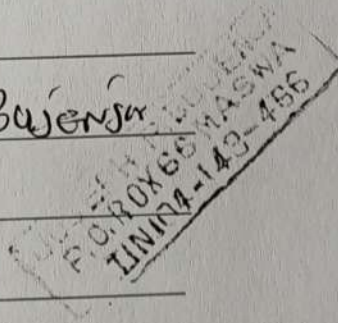
Signature: [Signature]

Name: JOSEPH PETER BUJENSA

Title: SUPPLIER

Date: 17/11/2021

Seal: .....



In the presence of:

Signature: [Signature]

Name: ANDREA JOSEPH PETER

Title: STORE KEEPER

Date: 17/11/2021

## Schedule of Requirements and Prices

Item	Description of Goods	Units	Quantity	Rate	Amount (TZS.)	Warranty Period (where applicable)
1	Concrete block 45mmx15mm	No.	600	1800	1080000 ✓	
2	Cement 42.5	Bags	158	21000	3318000 ✓	
3	Wire mesh	No.	9	25000	225000 ✓	
4	Bars 12mm	No.	6	28000	168000 ✓	
5	Bars 18mm	No.	6	13000	78000 ✓	
6	Birding wire	Kg	10	6000	60000 ✓	
7	Soft wood 4x2	No.	20	7500	150000 ✓	
8	Soft wood 2x2	No.	12	4000	48000 ✓	
9	Plywood	No.	4	6200	24800 ✓	
10	Nails					
A	2½"	Kg	5	4000	20000 ✓	
B	4"	Kg	5	4000	20000 ✓	
C	3"	Kg	5	4000	20000 ✓	
11	Sand	M³	18	18000	324000 ✓	
12	Aggregate	M³	23	55600	1278800 ✓	
Total Amount for Supply of Goods excluding VAT					7037800	
Add VAT					1266804	
Total Amount for Supply of Goods (including VAT)					8304604	
Goods to be supplied to [insert destination of goods]						

Total Amount in TZS. (in words)	[insert Total Amount for Supply of Goods, excluding VAT]
Seven millions, thirty seven thousand and eight hundred only.	7,037,800
The delivery period offered is:	[insert number] days/weeks/months from date of LPO 3 Days.

**JOSEPH P. BUJENJA**  
 P.O. BOX 66 MASWA  
 TIN 074-143-486



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**NEGOTIATION MEETING**

**Project: CONSTRUCTION OF EXTENSION LINE FOR MASWA-WSSA**

**MINUTES OF THE MEETING 16/11/2021**

**1. Detail of the meetings**

**Venue** MANAGING DIRECTOR OFFICE  
**Date:** 16/11/2021  
**Time** 09:10- 10:00

**2. Participants**

Name	Organization	Position	Department	Signature
Jonas kimath	MASWA-WSSA	Procurement and supplies officer	0765764574	
Leonard Mnyeti	MASWA-WSSA	Technical Manager	0757732911	
Raphael Mwita	MASWA-WSSA	Production Manager	0768219951	
Boniface Kasinde	MASWA-WSSA	Commercial Manager	0754710930	
Patrick Urio	MASWA-WSSA	Network Incharge	0754480112	
Joseph Peter Bujenja	Supplier	Supplier	07650030020 0754450758	

S/N	MEETING AGENDA	Resolution
	<p>1: Opening Of the Meeting</p> <p>2: Negotiation Discussion</p> <p>4: AOB</p> <p>5: Closing the meeting</p>	
<b>1.0</b>	<p><b>Opening Of the Meeting</b></p> <p>The Chairman opened the meeting at 12.20 hours by welcoming the Members of the negotiation team and the supplier , and gave them opportunity to introduce themselves. After such a brief self-introduction, he introduced the main agenda of this meeting is to discuss and clarify some issues which were not apparent or could not be finalized at the time of bidding.</p>	
<b>3.0</b>	<p><b>Contract price:</b></p> <p>After deeply discussion between the supplier and negotiation committee, the supplier agreed to lower the price from Tshs 8,304,604.00 to Tshs 7,676,844.00 both parties agreed that the supplier will receive the payment after delivery of the said consignment</p>	<b>Recommended</b>
<b>8.0</b>	<p><b>AOB</b></p> <p>The chairperson insisted the supplier to maintain the specification and quality of building material . Furthermore, he insisted on timely delivery of the said building material so that to avoid unnecessary delaying of execution of the work.</p>	<b>Recommended</b>
<b>9.0</b>	<p><b>Closing:</b></p> <p>The Chairman expressed his gratitude to all the Members for attending the meeting and their cooperation during the negotiation process. He finally closed the meeting at 10.40 hours.</p>	<b>Recommended</b>

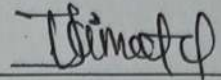




Secretary

16/11/2021

Date



Chairman

16/11/2021

Date